



## **SPORT CLUB EMERGENCY PROCEDURE PROTOCOL**

### *Emergency Procedures: General*

- Emergency Contacts
  - It is recommended that all club members have Iowa State Department of Public Safety (DPS) in their cell phone contacts
  - 515-294-4428
- DPS should be your first call for ON-CAMPUS emergencies/injuries
  - Their arrival time is less than 5 minutes
- The emergency number 911 should be used for off-campus emergency situations

### *Emergency Procedures: Injuries*

- Any injury that needs some type of treatment must be reported via the Sport Clubs injury report form online within 12 hours of the incident
- HOWEVER, if the injury is life-threatening or needing emergency medical assistance, the Health & Safety Officer must communicate with Recreation Service staff ASAP via phone call (contact numbers are listed in the first aid kit for high-risk clubs) after emergency personnel has been contacted
  - Loss of consciousness, head/neck injury, respiratory distress/arrest, cardiac emergencies, drowning/near drowning, seizure, falls, severe fractures, etc.