

**Iowa State University
Recreation Services – Facility Operations
Employment Application**

(Please Print)

Name: _____ ISU #: _____

School Address: _____
(Street) (City) (State) (Zip)

School Phone #: () _____ E-mail Address: _____

Cell Phone #: () _____ Hometown: _____, State: _____

Current Year in School: _____ Major: _____

SEMESTER & YEAR YOU ARE APPLYING FOR: _____

Please rank, in order of preference - 1 being the most preferred, 4 the least preferred
(Check position descriptions below for details)

_____ Beyer/State Supervisor

_____ Service Center Supervisor (Lied Recreation Athletic Center)

_____ Fitness Center Supervisor (Lied Recreation Athletic Center)

_____ Lifeguard: (Lifeguard Certification Expiration Date _____ CPR/AED-PR Expiration Date: _____)

All positions within Facility Operations require CPR/AED certification within 1 month of the first day of employment - training is provided at the beginning of each semester.

If you are currently certified, a copy of your current certifications (CPR, AED, First Aid, Lifeguard Training, etc.) is required.

Position Descriptions

Beyer/State Supervisor – Supervise Beyer Hall and State Gym. Open/close buildings, enforce building policies and procedures, sign in/out lifeguards, participation counts and building rounds, activate emergency action plan, and assist the Building Coordinators.

Service Center Supervisor – Work at the front desk of the Lied Recreation Athletic Center. Check ID's, open/close buildings, membership sales, locker rental, laundry service, equipment check out, enforce building policies and procedures, participation counts and building rounds, activate emergency action plan, and assist the Building Coordinators.

Fitness Center Supervisor – Work on the third floor of the Lied Recreation Athletic Center. Clean equipment/facility, enforce building policies and procedures, participation counts and building rounds, activate emergency action plan, and assist the Building Coordinators.

Lifeguard – Guard at Beyer Hall and State Gym Pool. Responsible for overall safety of all swimming participants, enforce pool rules, activate emergency action plan, testing chemical composition of water, and attending regular in-services.

Find out more at www.recservices.iastate.edu

Please provide one (1) reference:

Employer/Company Name: _____

Supervisor's Name & Title: _____

Address: _____

Phone Number: () _____ Your Job Title: _____

Additional Information:

Recreation Services Facility Operations typically hires employees at the end of each semester. Recreation Services does not contact every person that turns in an application; emails will be sent out to schedule interviews if warranted. If you have any questions, contact Andy Laughlin at (515) 294-0654 or alaugh@iastate.edu. Applications may be turned in at 2220 State Gym, Lied Recreation Athletic Center or mailed to: Andy Laughlin – 2220 State Gym – Ames, IA 50011.

(Complete the back of this application)

Mark with an "X" all the times that you are **NOT** able to work (classes, social obligations, etc.)

Semester & Year of availability marked below: _____

	6A	7A	8A	9A	10A	11A	12 P	1P	2P	3P	4P	5P	6P	7P	8P	9P	10P	11P
Mon																		
Tue																		
Wed																		
Thu																		
Fri																		
Sat																		
Sun																		

Please answer the following:

1. How did you hear about the positions with Recreation Services?
2. What interests you about a job with Recreation Services?
3. What leadership skills do you possess that would make you a good employee of Recreation Services?
4. What type of service-oriented work have you done?

(Please answer the following questions)

Do you qualify for work study money? Yes _____ No _____ Amount \$/Semester _____
 Do you have another job on campus? Yes _____ No _____ Where? _____
 Are you available to work school breaks? Yes _____ No _____

(Please indicate with an "X" the breaks you are able to work)

_____ Thanksgiving _____ Winter _____ Spring _____ May-June _____ August

Are you willing to work (Please check all that apply): _____ Early mornings _____ Evenings
 _____ Weekends _____ Athletic Events (some)

Please read and sign:

I understand that this is an application for employment with Iowa State University Recreation Services. I agree to attend all mandatory training sessions, and understand that failure to attend training sessions may result in my termination. I will be a quality representative of Iowa State University & Recreation Services during my tenure.

"I hereby attest that all of the information provided in the application above is accurate and truthful".

Signature: _____ Date: _____